



SECTION A - you, the applicant, must complete this section. Fill in any blank areas and tick the correct boxes using black ink. Please keep within the white boxes.

A1 Your details:

Title

Forename

Surname

Home Address

Postcode

E-mail address @

CSCS Registration No. (if known)

National Insurance No.

Date of Birth - -

Telephone Number

A2 Send my card to: my home address The company address in section C

a different address, which is:

Postcode

A3 I confirm to the best of my knowledge the information above is correct and I agree to comply with the LISS/CSCS Scheme rules as laid out in the LISS/CSCS Scheme Booklet. I understand and agree that the information on this form can be used by BALI/CITB for the purposes of administering the LISS/CSCS Scheme, this may include passing information to Employers or Training Providers and for this purpose, your data may be entered onto a secure database accessible to scheme administrators via a web browser.

Please note: All application fees are non-refundable. If your application is incomplete you will be given 90 days to resolve any issues. Any applications returned after 90 days will be subject to an additional £38.00 non-refundable application fee.

Fair Processing Notice
The information you provide to us will be used for administering the LISS/CSCS Scheme and for purposes connected with our role as an Industrial Training Board in accordance with the Industrial Training Act 1982. Your data will be held securely and treated confidentially and will not be disclosed to external parties other than as required for the purposes described above, which may include sharing your information on a construction training register as well as with employers, awarding organisations or training providers. For information explaining your legal rights and how we use your information, please view our Privacy Notice online at www.citb.co.uk/privacy.

A4 I am the applicant and the details in Section A of this form are correct to the best of my knowledge.

Your signature: Date: - -

SECTION B - Occupation & Card details - please complete this section

B1 I confirm that I meet current LISS/CSCS Health & Safety requirements

Your Occupation Title

Your occupation detailed on the reverse of your LISS/CSCS card will be as detailed on the BALI website: www.bali.org.uk/lisscscs

Card Type

Duplicate New Upgrade Renewal (only applicable if previously held a LISS/CSCS card)

Red (Provisional) Blue (Skilled Worker) White/Yellow (Academically Qualified Person - AQP)

Red (Trainee) Gold (Advanced Craft) White/Yellow (Professionally Qualified Person - PQP)

Red (Apprentice) Gold (Supervisor)

Red (Experienced Worker) Black (Manager)

Green (Labourer) Yellow (Visitor)

Note: If you have previously held a CSCS Landscape Operative **Interior** or **Exterior** card please tick here

By which route:

Certificate of Competence BASIS Diploma/NVQ/SVQ Professional Membership Degree

SECTION C

Employment Status: Employed Unemployed Self Employed

Payment Method: Credit/Debit Card (please provide authorisation number) Cheque

Contact name:

Company name:

Address:

Postcode:

E-mail: (this is required for a VAT receipt)

Telephone number:

Authorisation code for Credit/Debit Card payment

(See reverse of form for use)

APPLICATION CHECKLIST

Please ensure all sections of the form are completed correctly. The checklist below will assist with your application submission.

- Application form is fully completed (sections A, B and C). Only original signatures will be accepted, photocopy or per pro (pp) signatures will **NOT** be accepted.
- Evidence of ROLO Health, Safety and Environmental Awareness Course. Please refer to the following link for full details: <http://www.bali.org.uk/lisscscs/>
- If you are awaiting your ROLO certificate, please add details to front of the application form or attach a separate letter to confirm the name of the Training Provider who delivered the ROLO training and the date on which you took it, we can then verify from our records and continue to process your application.
- Evidence of qualification, registration for qualification or professional membership at the appropriate level. Please refer to the following link for full details: <http://www.bali.org.uk/lisscscs/>
- Confirmation that your CITB Health, safety & environment test has been passed at the appropriate level. Please refer to the following link for full details: <http://www.bali.org.uk/lisscscs/>
- Application fee £38.00 (including VAT at the prevailing rate) per card applied for. Replacement cards or the updating of information visible on the card itself will incur the full £38 card fee.
Payment - either:
 - a. By enclosing a cheque for £38.00 (cheques payable to BALI) or
 - b. By Debit or Credit card over the phone. You will then be given an authorisation code which you should enter in the box in section C on the front of this form before submitting your application.

If you require further assistance with your form, please telephone the **BALI helpdesk on 02476 690333**.

Please send your form, photocopies of certificates/confirmation of membership and payment (if applicable) to:

British Association of Landscape Industries (BALI), Landscape House, Stoneleigh Park, Warwickshire, CV8 2LG

On receipt of your application form, please allow 28 working days to receive your LISS/CSCS card.